



United States Department of the Interior

OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20240



Memorandum

To: Solicitor
Inspector General
Assistant Secretaries
Heads of Bureaus and Offices

From: *Sharlyn A. Grigsby*
Sharlyn A. Grigsby
Director, Office of Human Resources

Subject: Voluntary Leave Transfer Program

MAR 19 2009

The Office of the Assistant Secretary – Policy, Management and Budget, Office of Human Resources is issuing an amendment to PML 89-1, changing the Voluntary Leave Transfer Program application process.

If you have any questions, please contact Joy Buhler at (202) 219-0811 or via e-mail at Joy_Buhler@ios.doi.gov.

Attachment

cc:
Deputy Secretary
Chief of Staff
Bureaus/Equivalent Office of Human Resources Officers
Bureaus/Equivalent Office Benefit Officers